



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012

(213) 974-1101

<http://cao.co.la.ca.us>

DAVID E. JANSSEN
Chief Administrative Officer

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June 30, 2006

To: Mayor Micheal D. Antonovich
Supervisor Gloria Molina
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: David E. Janssen
Chief Administrative Officer

UPDATE ON HALL OF ADMINISTRATION CAFETERIA

The memo provides information concerning the status of the Hall of Administration Cafeteria which was closed on May 23, 2006, by the Environmental Health section of the Department of Health Services.

Cafeteria

The existing vendor, P&A Foods (P&A), vacated the premises on June 26, 2006, and has requested removal of its name from the operating permit. P&A contends that the facility would not pass future inspections given the high level of scrutiny being placed on them and issues regarding the physical characteristics of the facility itself. The high potential for revocation of the operating permit, they contend, will do irreparably harm to P&A's reputation.

In order to address issues regarding the physical structure and aging equipment County staff is pursuing repairs to the facility and procuring replacement equipment. This work includes a thorough cleaning of the facility, removing a portion of an interior wall and cleaning out accumulated grease adjacent to the wall and from behind the existing grill and re-grouting the kitchen floor. Additionally, staff is evaluating upgrades to existing equipment like replacing the exhaust fans and hoods, changing from a two to three compartment sink and replacing the grill with a modern grill which is elevated above the floor, facilitating cleaning. Our goal is to complete the analysis and installation of repairs prior to having a new operator begin cafeteria operations.

Request For Proposals (RFP)

We are currently seeking proposals for a new cafeteria operator under a Request For Proposals (RFP). The RFP's timing includes a Mandatory Bidders Conference on July 13, 2006, with final proposals due on July 27, 2006. To date, 9 requests for full packages have been received, plus one set of questions. Staff is preparing a written response to those questions, which would include a response to the specific questions and a description of the proposed repairs and equipment changes to heighten interest and possibly increase the number of proposals presented. Our goal is to recommend an operator to the Board for approval and have the cafeteria open for business by September 26, 2006. That date is 90 days from the date P&A requested removal of its name from the operating permit. This timeframe is important because if the facility is not reopened within 90 days then the new operator/applicant could be required to put in costly additional improvements to meet current codes.

Catering Truck

Through an existing contract for mobile catering with Cater Craft a catering truck has been made available in the Mall. Cater Craft has agreed to continue to provide service until the cafeteria reopens. As a result of recent discussions, Cater Craft agreed to upgrade its service to include a more varied diverse menu. Those changes should be implemented immediately.

We will continue to update the Board on our progress in reopening the cafeteria in the near future. Please let me know if you have any questions or your staff may call John Edmisten at (213) 974-7365.

DEJ:JSE
mdc

c. Executive Office, Board of Supervisors